



Donvale Christian College

Family Information Form 2010

FAMILY DETAILS

NAME/S OF STUDENTS AT DCC

Family Surname (please print): _____

Who lives at home? Both parents

 Father only Mother only

 Guardian Other

To whom should general school mail be addressed? _____
(ie Mr X & Mrs Y Jones, Ms Y Jones, Mr X Jones, etc.)

If both parents **DO NOT** live at home do you require:

• A copy of "Networks" to be sent to an additional address (or email)? Yes No
If yes, please provide name, address and/or email _____

• A copy of all student reports to be sent to an additional address? Yes No
If yes, please supply name, address and/or email: _____

CUSTODY ARRANGEMENTS

Are there any custody issues of which we should be aware? Yes No
 If yes, please attach details and copies of any relevant legal documents, ie Court Orders, etc.

CONTACT DETAILS (Please print clearly in **BLOCK** letters)

Father/Male Guardian:

Last name: _____

First name: _____

Street Address: _____

Suburb: _____

Postcode: _____

Email: _____

Contact Numbers...

Home: _____

Work: _____

Mobile: _____

Employer Name: _____

Occupation: _____

Mother/Female Guardian:

Last name: _____

First name: _____

Street Address: _____

Suburb: _____

Postcode: _____

Email: _____

Contact Numbers...

Home: _____

Work: _____

Mobile: _____

Employer Name: _____

Occupation: _____

PLEASE TURN THE PAGE

2010 FEE PAYMENT

Fees may be paid in full at the commencement of the school year or by way of Direct Debit on a monthly basis, by either Credit Card or Bank Account. Deductions are made on the 25th of each month. A form is enclosed for your use should you choose the Direct Debit method.

Please indicate below the method you intend to use and sign the agreement below:

Year in advance (full payment at the commencement of the school year)

Monthly Direct Debit

(It is a requirement of our Direct Debit facility that the College has a current Direct Debit form on file each year. We are not authorised to use the previous year's form.)

I agree to the above fee payment arrangements and understand the terms and conditions as laid out in the College's enrolment procedures booklet.

Signature Of Fee Payer: _____

Date: _____

Office use only:

Account no: _____

PERMISSION TO PUBLISH FAMILY DETAILS IN "DCC DIRECTORY"

We produce a Directory for the sole use of our College community. The DCC Directory lists the family name, address, telephone number, name of student/s and their respective year levels*. (**NOTE: If you do not give us authority to publish, then no details will be included in our Directory.**) Please indicate your requirements below – **PLEASE SELECT ONLY ONE BOX.**

I/we authorise the College to **publish all details** (*as specified above) Yes No **OR**

I/we wish **only our name/s & address** to be published (no phone number) Yes No **OR**

I/we wish **only our name/s & telephone number** to be published (no address) Yes No **OR**

Please do not publish ANY information (ie. **no entry** will appear for your family) Yes No

NETWORKS DISTRIBUTION (Weekly College Newsletter)

Note: In order to reduce our paper usage email is our preferred option for the weekly newsletter.

Please email "Networks" to the following email address/es:

(Please print email addresses clearly.) _____

IF email is not possible:

Please send a paper copy of Networks via my/our child – Child's name: _____

CHURCH DETAILS

Name of the church your family attends: (ie Balwyn Baptist, St. Johns Anglican, One Community Church etc)

(Signature – Male Parent/Guardian)

(Signature – Female Parent/Guardian)

Date

Please check that you have completed ALL sections, then SIGN, DATE & RETURN

(Incomplete forms will be returned to you for completion)

IF ANY OF THE SUPPLIED DETAILS CHANGE, PLEASE NOTIFY THE COLLEGE IMMEDIATELY.

See the College website www.donvale.vic.edu.au for our privacy policy.